



Child Support Program

CS-OA35
Rule 12E-1.036
Florida Administrative Code
Effective 04/05/16

Notice of <<Option 1>>
Administrative Proceeding

If your address has changed, provide new address here:

<<Option 35>>

Form with three horizontal lines for address input.

<<Date>>
Child Support Case Number: <<CSE Case #>>
Activity Number: <<ActivityNum>>

<<Option 2>>

To contact us call <<Option 7>>:

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<<Optional Educational Message Line1>>
<<Optional Educational Message Line2>>
<<Optional Educational Message Line3>>
<<Optional Educational Message Line4>>
<<Optional Educational Message Line5>>

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Option 1

- A. Late Request for Informal Discussion
- B. Late Request for Second Genetic Test
- C. Non-Payment of Second Genetic Test

Option 2

A. (use this if Option 1A is chosen)

We received your request for an informal discussion about the <<Option 3>>. Your request is late. We received it more than <<Option 4>> days after <<date order in Option 1 was mailed>> when we mailed, faxed, or hand-delivered to you the <<Option 5>>. Because your request is late, the time you have to request an administrative hearing is not extended. If you want to request a hearing you must do so as directed by the <<Option 5>>.

<<Option 6>>

B. (Use this if Option 1B is chose)

We received your request for a second genetic test. Your request is late. We received it more than 15 days after the mailing of the initial genetic testing results.

C. (Use this if Option 1c is chosen)

We received your request for a second genetic test, but we have not received your payment for that test. Since we have not received the payment, we will not be scheduling a second test.

Option 3

- A. administrative support proceeding
- B. administrative paternity proceeding
- C. administrative paternity and support proceeding
- D. administrative modification proceeding

Option 4 (Decided by business rules associated with the activity)

- A. 10 days (use for 3A, 3C, and 3D-when parent activity is NOT ZACP)
- B. 15 days (use for 3B or 3D when parent activity is ZACP)

Option 5

- A. Proposed Order (used with any of the Option 3A, 3C, or 3D options, default if Option 3B is not chosen)
- B. Order to Appear for Genetic Testing (Administrative Paternity Activities is only used for the status "informal discussion of Order to Appear". Used with Option 3B- or 3D when parent activity is ZACP)

Option 6

All requirements and terms of the Order to Appear for Genetic Testing remain in effect. (Paternity Activities Only [status to be determined] can only be used with Option 3B)

Option 7(based on the office handling the case)

- A. 1-305-530-2600 (if case is handled in Miami-Dade County)
- B. 1-800-622-KIDS (5437) (if conditions A is not met, [all other sites])

Directions

Option 4: (Decided by business rules associated with the activity).

Option 5B. paternity activities only.

Option 6 Paternity activities only.

This notice is sent to the party who was served in the admin action.

<<Option 35>> refers to common administrative logic option 35 for recipients address